

**Rental Contract of the  
Vance Activity Center**

This indenture, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Town of Vance, a municipal corporation of the State of Alabama, hereinafter called **LESSOR**, and

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State: \_\_\_\_\_ Phone: \_\_\_\_\_

Rental purpose: \_\_\_\_\_

Hereinafter called the **LESSEE**.

That in consideration of the covenants and agreements herein expressed and of the faithful performance of all such covenants and agreements, **LESSOR** does hereby devise and lease unto **LESSEE** and **LESSEE** does hereby rent and take as **LESSEE**, the Activity Center of the Town of Vance, Alabama, to be used for the purpose of such function as set out above **AND FOR NO OTHER PURPOSE WHATSOEVER** without the express written consent of the **LESSOR** endorsed on this Rental Contract agreement for the term of:

In Time: \_\_\_\_\_ Date: \_\_\_\_\_

Out Time: \_\_\_\_\_ Date: \_\_\_\_\_

**LESSEE HEREBY AGREES** to rent and pay the said **LESSOR** for the use of the premises the minimum

rental sum of One hundred and fifty dollars (\$ 150.00) on the execution and delivery of this instrument and \_\_\_\_\_ dollars (\$ \_\_\_\_\_) before date of the function. This amount does/does not include a damage deposit (\$50.00 Fifty dollars).

- To pay such sums in lawful money, personal check or certified check at the Vance Town Hall, 17710 Vance Municipal Drive, Vance, Alabama 35490.  
To pay said **LESSOR** on demand any sum which may be due for additional services, accommodations, or material furnished or lent to said **LESSEE**.
- To cause the said premises to be kept *CLEAN* and generally *CARED FOR* during the said term.
- To quit and surrender said premises to the **LESSOR** at the end of said term in the same condition as it was at the date of the commencement of this lease.
- To abide by and conform with all rules and regulations from time to time adopted or prescribed by the **LESSOR** for the management of said facilities.
- **THE FACILITY IS UNDER CONSTANT SURVEILLANCE, INSIDE AND OUTSIDE.**
- **NO ANIMALS ARE ALLOWED IN BUILDING UNLESS DOCUMENTATION OF CERTIFIED SERVICE ANIMAL CAN BE PROVIDED.**
- **NO TOYS THAT CAN DAMAGE THE FLOORING (SKATES, MOTORIZED HOVERBOARDS, SKATEBOARDS)**

**LESSEE INITIAL:** \_\_\_\_\_

**HOURS OF OPERATION**

There will be a penalty charge of \$100.00 for each 30 minutes increment of occupancy past the contracted time of the lease. All operations of the event will close at 10:00 p.m. and the building must be cleared and closed no later than 11:00p.m.

**ACCEPTANCE OF SAID PREMISES**

LESSEE represents and warrants that it has inspected the leased premises and equipment to the extent LESSEE deems necessary and that same are in proper condition and adequate for the uses contemplated by LESSEE.

**DAMAGE TO PROPERTY**

The LESSEE agrees that if said premises or any portion of said premises shall be damaged by the act, default or negligence of LESSEE's agents, employees, guest or any person admitted by LESSEE, the undersigned LESSEE shall pay to LESSOR upon demand sums as shall be necessary to restore said premises to their present condition. LESSEE hereby assumes full responsibility for the character, acts and conduct of all persons admitted to the premises. A damage deposit of \$ 50.00 is charged for this function. This deposit is all/part refundable within two (2) weeks after the function.

**CONTROL AND USE OF PREMISES**

LESSEE understands and agrees that during the terms of this contract, LESSOR may use or permit to use any portion of the premises not leased to LESSEE. Entry to any premises other than those set aside in this contract by LESSEE or LESSEE's agent, employees or guest are prohibited. The premises shall at all times be under the sole and exclusive charge and control of LESSOR. Removal or alteration of any fixture or furniture is prohibited.

**ALCOHOLIC BEVERAGES**

Alcoholic Beverages are strictly prohibited in the building or on the parking lot grounds of the Vance Activity Center.

**SMOKING**

Smoking is strictly prohibited inside the Vance Activity Center.

**LESSEE INITIAL:** \_\_\_\_\_

**GENERAL CLEANING**

**THE ACTIVITY CENTER SHALL BE CLEANED BEFORE DEPOSIT WILL BE REFUNDED; THE FOLLOWING MUST BE DONE:**

1. All silverware must be cleaned and put back properly.
2. All chairs shall be cleaned, stacked and placed in the same area that they were removed from.
3. All tables shall be cleaned, folded and stacked in the same area that they were removed from.
4. All kitchen counters shall be cleaned of any spills or messes.
5. Floors shall be swept clean. (Cleaning supplies are in the closet near the back of the main room in the activity building)
6. All spills shall be mopped clean. (Cleaning supplies are in the closet near the back of the main room in the activity building)
7. All garbage inside and outside the Activity Building must be placed in garbage bags then placed in the garbage carts behind the Activity Building.
8. Bathroom areas must be cleaned, and all trash removed to garbage carts.
9. Do not tape, staple, pin, or any other way attach anything to any walls or surfaces of the building.
10. DO NOT PUT THERMOSTAT BELOW 70 DEGREES.
11. Remove all products put into refrigerator.
12. Remove all balloons from street sign poles for entry markers.

**NOT FOLLOWING THESE RULES WILL RESULT IN NO FURTHER RENTAL PRIVILEGES AND FORFITURE OF YOUR DEPOSIT.**

**LESSEE INITIAL:** \_\_\_\_\_

**INDEMNITY AND HOLD HARMLESS AGREEMENT**

As part of this contract, and as consideration of the approval of same, the undersigned hereby agree to indemnify and hold harmless the Town, the Town's officers and employees, from any and all damages to municipal property or damages to the property of others or personal injury or death to persons which arise from or are related to the use of the Activity Center facility; and the applicant further agrees to execute the **"INDEMNITY AND HOLD HARMLESS**

**AGREEMENT**" on behalf of the person or group desiring to utilize the facilities. The applicant understands that no use of said facilities shall be permitted until said hold harmless agreement is properly executed and on file with the Town.

**CATERING AND CONCESSIONS**

**LESSEE** shall provide, furnish, or arrange for food and/or beverage except as permitted by **LESSOR** and then only in strict accordance with the catering policies of **LESSOR**.

**MATTERS NOT COVERED**

**LESSEE** agrees that any matters not herein expressly provided for shall be at the discretion of the **LESSOR** or its designated authority.

***IT IS FURTHER MUTUALLY AGREED BY AND BETWEEN THE PARTIES HERETO:***

That all terms and conditions of this written Rental Contract shall be binding upon the parties, their heirs, and assigns, and cannot be varied or waived by any oral representations or promise of any agent or other person of the parties hereto unless the same be in writing and mutually signed by the duly authorized agent or agents who executed this Rental Contract.

**IN WITNESS WHEREOF**, the said **LESSOR**, the Town of Vance, has caused these presents to be signed by the designated agent of the Town of Vance, and the **LESSEE** has signed the same on the day and year first written above.

**Vance Activity Center**

By: \_\_\_\_\_  
Activity Center Coordinator

*AS LESSEE, THE UNDERSIGNED USER OF THE VANCE ACTIVITY CENTER AGREES THAT HE/SHE HAS READ AND UNDERSTANDS THE FOREGOING RENTAL CONTRACT FOR USE OF THE ACTIVITY CENTER, THAT THE INFORMATION AND STATEMENTS THEREIN ARE CORRECT AND THAT ANY DAMAGE TO THE ACTIVITY CENTER DURING THE TIME OF THE LESSEE'S USE OF IT SHALL BE THE RESPONSIBILITY OF THE LESSEE AND SHALL BE PAID BY THE LESSEE.*

LESSEE: \_\_\_\_\_

By: \_\_\_\_\_