

Town of Vance, Alabama  
Building Department

Permit Purchase Guidelines

The Building Code for Vance is: The International Codes 2018 edition and the National Electric Code 2017 edition.

- I. The Permit Application shall be completed entirely including a site plan, floor plan, and/or survey as required.
- II. The following items are required with the permit application submittal:
  - A. 2 complete sets of plans, if new commercial project, 3 sets of civils to be provided separately
  - B. 1 set of specifications
  - C. Type of sanitary sewer connection if not Vance Sewer (i.e.: Health Department approval for septic tank or private sewer from appropriate county)
  - D. Three (3) separate checks – building permit, impact fee, and sewer tap fee.
    1. Building Permit: Based on total job cost
    2. Sewer Impact Fee: If connecting to Vance Sewer
    3. Sewer Tap Fee: If connecting to Vance Sewer
  - E. Contact Information
    - 1) Contractor
      - a) Business Name, Business Address, Business Telephone Number
      - b) Contact Person
      - c) State License Number
      - d) Town of Vance Business License Number
    - 2) Sub-Contractor
      - a) Business name, Business Address, Business Telephone Number
      - b) Contact Person
      - c) State License Number
      - d) Vance Business License Number

**\*\*SPECIAL NOTICE\*\***

**THE GENERAL CONTRACTOR IS RESPONSIBLE TO ENSURE SUB-CONTRACTORS PURCHASE TOWN LICENSE! IF A SUB-CONTRACTOR IS FOUND NOT TO HAVE A LICENSE, NO INSPECTIONS WILL BE MADE UNTIL LICENSE IS ACQUIRED.**

Special Local Residents Construction Requirements

1. All carports must be finished
2. The local water company requires an expansion tank on the hot water heater
3. The power company requires a bonding wire (#4 solid copper) between the meter loop and the breaker panel if a plastic connector is used to connect these two bodies.
- III. Building permit required for. Commercial / industrial site grading, earthwork, and excavations per Zoning Ordinance Section 14.2. This requirement covers sites which do not include commercial buildings at the time of the site grading, or site grading is to be a separate submittal package from commercial or industrial building. This permit is not required for residential single-family lot preparation; nor for any agricultural development, i.e. clearing a pasture. All requirements shown in Item II (A-E) shall be applicable to this Permit, including Sub-Contractor licensing requirements.
4. Pull down stairs required for access to attic

Site Grading Permit Calculation:

\$7.00 per \$1,000.00 of total cost or any fraction there of

Commercial / Industrial Building Permit Calculation:

\$7.00 per \$1,000.00 cost / valuation or any fraction there of

Residential (1 and 2 Family) Building Permit Calculation

\$6.00 per \$1,000.00 of total cost / valuation or fraction there of.